

From: Jon Frederick <jfrederick@townofjaffrey.com>
Subject: RE: Jaffrey Meetinghouse, Project Agreement
Date: November 9, 2020 at 9:42 AM
To: Robert Stephenson <rob@rs41.org>



From: Robert Stephenson <rob@rs41.org>
Sent: Monday, November 9, 2020 9:31 AM
To: Jon Frederick <jfrederick@townofjaffrey.com>
Cc: Judy Zola <jzola@townofjaffrey.com>
Subject: Re: Jaffrey Meetinghouse, Project Agreement

Hi Jon,

Can you provide me with a copy of the signed document for the project file? Thanks

I just spoke with Mike Petrovick about his being involved with this project in a similar capacity as the roof project.

He's happy to do that. It would be preparing specifications, coming up with estimates, working with you and Todd and others on bid documents, etc.

He says we need to have the ducks in a row by May if we want the project to be in construction in Sept-Oct 2021.

I said I would prepare a draft Timeline and a draft Agreement and get them to him for comment by the end of the week. I will of course copy you on that.

Regards,

Rob

On Nov 2, 2020, at 10:53 AM, Jon Frederick <jfrederick@townofjaffrey.com> wrote:

Rob,

I see the date for encumbrance at November 13th. I have signed the document and will send it in now. The board will just have to ratify my action on the 23rd. -Jon

From: Robert Stephenson <rob@rs41.org>
Sent: Monday, November 2, 2020 10:11 AM
To: Jon Frederick <jfrederick@townofjaffrey.com>
Subject: Fwd: Jaffrey Meetinghouse, Project Agreement

Hi Jon

PIJUH,

This received on Friday.

I assume you are the one to sign the Agreement, returning it by US Mail to LCHIP.

Do the Selectmen need to accept this prior to your doing this?

At some point we should go over the Project Checklist point-by-point.

Regards,

Rob

Begin forwarded message:

From: George Born <gborn@lchip.org>
Subject: Jaffrey Meetinghouse, Project Agreement
Date: October 30, 2020 at 4:40:51 PM EDT
To: Robert Stephenson <rob@rs41.org>
Cc: "lchip.hrintern (lchip.hrintern@gmail.com)"
<lchip.hrintern@gmail.com>

Rob,

Congratulations on your recent LCHIP grant!

To accept the award, your organization and LCHIP need to execute a Project Agreement. Accordingly, LCHIP staff have prepared the attached document for your review and signature. Please examine it carefully, familiarizing yourself with its requirements and making sure that the information pertaining to your project – especially the name of your organization and its legal mailing address – is correct. Then print, sign, and return it by U. S. Mail to LCHIP, 3 North Spring St., Suite 100, Concord NH 03301. Alternately, if you do not have a printer, please let us know, and we will mail you a hard copy. To assist us with the timely encumbering funds for this grant round, please return the signed document to us no later than November 13, 2020.

Prior to receiving your grant funds, a number of documents must be submitted to LCHIP for review and approval. We have enclosed a checklist which summarizes the steps to be followed and

a checklist which summarizes the steps to be followed and provides more information on the required documents. Please review this carefully to be sure you understand all requirements.

I will be your primary contact as you do the work contemplated by your grant; I am assisted by Kristen Powell, so you may hear from her, too.

Please let us know if you have any questions.

Thanks for your prompt attention in this matter. We look forward to working with you -

George

George W. Born
Historic Resource Specialist
Land & Community Heritage Investment Program (LCHIP)
3 North Spring St., Suite 100
Concord, NH 03301
(603) 224-4113
lchip.org

*better to consolidate than to repair,
better to repair than to restore,
better to restore than to rebuild,
better to rebuild than to embellish*

- A. N. Didron (1806-1867)

**LCHIP staff are working remotely until further notice.
You can reach me via email, or by cell 617-460-7345.
Office phone messages cannot be accessed remotely and so may not
be retrieved for several days.**

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Jaffrey Meetinghouse Committee
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